

## ACTIVITY AUDIT/INSPECTION

CONTACT DETAILS		
<b>Activity Provider Name:</b>	Icelandic Mountainguides	
<b>Activity Provider Address:</b>	Stórhöfði 33, 110 Reykjavík	
<b>Activity Provider Contact Details:</b> Name, Telephone, Email	+354 587999, info@mountainguides.is	
ACTIVITY DETAILS		
<b>What is the activity on offer?</b>	3-4 hours Blue Ice Adventure – Glacier Walk	
<p><b>Please describe how the activity is operated:</b>            Guides meet the group by the Mountainguides base van at Sólheimajökull. Every guest is provided with a pair of crampons and an ice pick. The guides give a short briefing about the trip and then guide the group a 40 minutes hike up towards the glacier outlet Sólheimajökull. There the guides brief the guests again about the gear, how to put on crampons, use the ice pick and walk safely around the glacier. The glacier hike is around 1 ½ - 2 hours. The group then hikes back from the glacier and should be back at the base 3-4 hours after departure.</p>		
<p><b>Please detail any pre-entry requirements to partake in the activity?</b>            I.e. minimum height, age or competency requirements            Minimum age is 10 years. The hike is rated 2 of 5 in difficulty.</p>		
HEALTH AND SAFETY		
	Yes	No
<b>Do you provide a safety briefing at the start of the activity?</b>	x	
<b>Is an instructor present at all times throughout the activity (including on the water if a water-based activity)?</b>	x	
<b>How many participants can 1 instructor be responsible for at any one time?</b>	1:15 during summer 1:10 during winter	
<b>Do you have first aid equipment available on site?</b>	x	
<b>Do you have first aid equipment available with off-site with a group?</b>	x	
<b>Is there an emergency procedure in place?</b>	x	
<b>Do you record any accidents and near misses?</b>	x	
RISK MANAGEMENT		
<b>Have you got a documented risk assessment?</b> If yes, please provide a copy If no, please list below potential risks	x	

Risks identified	

ACTIVITY STAFF		
	Yes	No
<b>Are staff qualified and trained in First Aid?</b>	x	
<b>Are staff willing and able to provide first aid treatment on and off site as required?</b>	x	
<b>Are staff qualified and trained in your emergency procedures?</b>	x	
<b>Please detail which instructor qualifications you hold</b>	All glacier guides have 4 days basic Glacier guide training. Valid first aid certificate and prior experience in mountaineering and/or Icelandic rescue teams.	
<b>Do staff have any additional internal/external training?</b> If yes, please detail what	After 30 days of work experience guides attend 3,5 days long Level 1 Glacier guide exam and Level 2 exam after 70 days of work. The qualifications are recognised by the Association of Icelandic Mountainguides and all standards have been adapted to the New Zealand Mountain Guide Association standards. Glacier guides are encouraged to attend internationally recognised Wilderness First Responder course.	
EQUIPMENT		
	Yes	No
<b>What equipment do you have?</b>	Crampons, ice picks are included. Boots and rain gear can be rented at a low price.	
<b>Do you have a wide range of sizes?</b>	x	
<b>At any one time, how many participants do you have enough equipment for?</b>	150	
<b>Do you have an equipment maintenance schedule?</b>	x	
<b>Do you have an equipment replenishment policy?</b>	x	
<b>Where and how is equipment stored when not in use?</b>	In Icelandic Mountain Guides gear room at Stórhöfði main office.	
<b>Any additional comments/information re the activity:</b>		

Please sign below to confirm that the activity provider named above is in possession of the following valid documents:

<b>Public Liability Insurance</b>	x
<b>Employer Liability Insurance</b>	x
<b>Local licence to operate</b>	x

Should any of the above documents expire, they will be replaced by new and valid certificates immediately and there will not be a period when the activity provider is not covered by any of the above.

Signed by

Print Name                      Elín Sigurveig Sigurðardóttir , Managing Director

Date                                      22.09.2014