

ACTIVITY AUDIT/INSPECTION

CONTACT DETAILS		
Activity Provider Name:	DIVE.IS - 5 Star PADI Dive Center	
Activity Provider Address:	Hólmaslóð 2, 101 Reykjavík, Iceland	
Activity Provider Contact Details: Name, Telephone, Email	Höskuldur Elefsen(General Manager) +354 578 6200, hossi@dive.is	
ACTIVITY DETAILS		
What is the activity on offer?	Snorkeling Silfra Day Tour	
Please describe how the activity is operated: Big snorkeling groups meet Dive.is guides usually directly at the snorkel site, at the Silfra parking lot. Snorkel guides give the group a detailed briefing before the tour starts. Then the group get dressed into the snorkel gear; under suit, dry suit, hood, gloves, mask, snorkel and fins. Snorkelers are then guided through the Silfra rift(takes about 35 minutes) in a maximum ratio of 8 snorkelers per guide. There is always an extra guide on the surface for a support. When snorkeling is finished, the groups walk back to the parking lot, undress from their gear and get hot chocolate and cookies.		
Please detail any pre-entry requirements to partake in the activity? Participants must:		
<ul style="list-style-type: none"> • be at least 150cm tall • be at least 45kg • be at least 12 years of age • be comfortable in water and be able to swim • be physically fit • be ready to wear a sometimes tight & constricting dry suit • not be pregnant 		
HEALTH AND SAFETY		
	Yes	No
Do you provide a safety briefing at the start of the activity?	X	
Is an instructor present at all times throughout the activity (including on the water if a water-based activity)?	X	
How many participants can 1 instructor be responsible for at any one time?	Maximum 8 snorkelers per snorkel guide.	
Do you have first aid equipment available on site?	X	
Do you have first aid equipment available when off-site with a group?	X	
Is there an emergency procedure in place? What does this involve?	X Our emergency procedure provides steps to take to fulfill a prudent method of action in the case of an incident. Please see ' DIVE.IS_Visual Contingency Plan ' and ' DIVE.IS Contingency Plan '	
Do you record any accidents and near misses?	X Please see ' DIVE.IS_FEEDBACK FORM FOR TOUR PARTICIPANTS '	
RISK MANAGEMENT		
Have you got a documented risk assessment?	Yes. Please see ' DIVE.IS_Risk Assesment '	

If yes, please provide a copy If no, please list below potential risks	Silfra Snorkelling'	
Risks identified	Control Measures in place to minimise potential risk I.e. safety equipment, training	

ACTIVITY STAFF		
	Yes	No
Are staff qualified and trained in First Aid?	X	
Are staff willing and able to provide first aid treatment on and off site as required?	X	
Are staff qualified and trained in your emergency procedures?	X	
Please detail which instructor qualifications you hold	Please see ' DIVE.IS_List of staff 2015'	
Do staff have any additional internal/external training? If yes, please detail what	All our guides are professionally trained for snorkeling and diving activities. Some guides are also qualified as caving guides.	
EQUIPMENT		
	Yes	No
What equipment do you have?	All equipment needed for snorkeling, diving and caving tours in Iceland. This includes; Dry suit, under suit, hoods, masks, snorkels, fins, BCD, regulator, tanks, weights and caving helmets with lights.	
Do you have a wide range of sizes?	Yes, for example, our dry suits are in sizes from XS up to 4XL	
At any one time, how many participants do you have enough equipment for?	40+. But this answer depends on the body size of the group. We have more than 50 suits(and other equipment) in total.	
Do you have an equipment maintenance schedule? If yes, please detail.	Yes. Equipment is inspected after each tour. Malfunctioning equipment is taken out of circulation, market, fixed, tested before it's put back in circulation.	
Do you have an equipment replenishment policy? If yes, please detail.	It goes without saying that our equipment is serviced and checked more often and regular than local laws and PADI rules demand. We sell or discharge it before it gets old.	
Where and how is equipment stored when not in use?	All equipment is stored inside our dive-center. It is packed from here in the morning, and put back here in the end of each day to dry over night. We have good heating/drying system.	
Any additional comments/information re the activity:		

Please sign below to confirm that the activity provider named above is in possession of the following valid documents:

Public Liability Insurance	Please see: 'DIVE.IS_Commercial Liability Insurance'
Employer Liability Insurance	Please see: 'DIVE.IS_Commercial Liability Insurance'
Local licence to operate	Please see: 'DIVE.IS_Travel_Agency_License'

Should any of the above documents expire, they will be replaced by new and valid certificates immediately and there will not be a period when the activity provider is not covered by any of the above.

Signed by Höskuldur Elfesen

Print Name HÖSKULDUR ELEFSEN

Date 8/4/2015